Employment Application

We are an Equal Opportunity Employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

PERSONAL INFORMATION

Applicant Name	e:			
Date:	te: Last 4 digits of SSN			
Position(s) applied for or type of work desired:				
Address:				
Phone:	Cell:			
What days and hours are you available to work?				
☐ Mon	Hours 🚨 FriHours			
☐ Tues	Hours 🖵 SatHours			
☐ Wed	Hours 🗖 SunHours			
☐ Thur	Hours			
Have you ever been previously employed by our organization? ☐ Yes ☐ No				
Can you submit proof of legal employment authorization and identity? ☐ Yes ☐ No				
If you are under 18, can you furnish a work permit if it is required? ☐ Yes ☐ No				
How were you referred to us?				
Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?				
If NO, describe the functions that cannot be performed:				
Have you ever been dismissed, or asked to resign, from any position? ☐ Yes ☐ No				
If YES, please explain:				

EMPLOYMENT HISTORY

Please provide all employment info employers, starting with the most re	
Employer:	
Position held:	
Address:	
Phone:	_
Supervisor/Title:	_
Dates employed: From:	To:
Salary:	_
Reason for leaving:	
Employer:	
Position held:	
Address:	
Phone:	
Supervisor/title:	
Dates employed: From:	To:
Salary:	
Reason for leaving:	
Employer:	
Position held:	
Address:	
Phone:	
Supervisor/Title:	
Dates employed: From:	To:
Salary:	
Reason for leaving:	
-	

QUEST	IONS	REFERENCES/OTHER	
Rate you	rself on a scale of 1-10 as a "people person" and why?	Other Skills and Qualifications	
		Summarize any job-related training, skills, licenses, certificate and/or other qualifications.	
		References	
What are	you looking for in a job?	List two reference names, phone numbers, and years known (do not include relatives or employers)	
		Name:	
		Occupation:Relationship:	
		Phone:	
Who is or	ne of your role models, and why?	Name:	
		Occupation:	
-	-	Relationship:	
		Phone:	
Please Rea	ad Carefully, Initial Each Paragraph and Sign Below		
Initials	the undersigned applicant, have personally completed t	e and correct to the best of my knowledge. I further certify that I, this application. I understand that any omission or misstatement used to secure employment shall be grounds for rejection of this	
Initials	I hereby authorize (company name) to investigate my references, work record, education and other matters related to my suitability for employment and, further, I authorize the references I have listed to disclose to (company name). any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosures. In addition, I hereby release(company name), my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosures.		
Initials	I understand that nothing contained in the application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create an employment contract between (company name) and me. In addition, I understand and agree that if I am employed, my employment may be suspended or terminated at any time, with or without cause and with or without notice, at the option of either myself or (company name), and that no promises or representations contrary to the foregoing are binding on (company name) unless made in writing and signed by me and (company) Owner.		
Applicant's	Signature:	Date:	

^{***} If you have a resume, which gives additional information, or if you need to explain any response more fully, please enclose with your application.